



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
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CITY COUNCIL AGENDA
February 13, 2017

A regular meeting of the Farmington City Council will be held on
Monday, February 13, 2017 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes - January 9, 2017 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. City Beautification Committee
 - c. Economic Development Committee
 - d. Park & Recreation Committee
 - e. Finance Committee
 - f. Historic Preservation Committee
10. Items to be removed from City of Farmington Inventory - none

NEW BUSINESS

11. State of the City Address by Mayor Ernie Penn.
12. Request approval to add Kyle Martin and Wes Mayby as new volunteer firefighters.
13. Resolution No. 2017-01 – A resolution establishing the procedural rules for the city council of City of Farmington, Arkansas for 2017.
14. Ordinance No. 2017-01 – An ordinance to amend Ordinance No 7.1 to designate zoning districts for on-premise and off-premise sale of alcoholic beverages in the City of Farmington.
15. Ordinance No. 2017-02 – An ordinance ordering the razing (demolition) and removal of a certain residential structure within the City of Farmington, Arkansas, located at 89 Double Springs Road; to declare an emergency and for other purposes.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Fire Department Report
- C. Police Department Report
- D. Building/Public Works Report
- E. Library Report
- F. Planning Commission Minutes

Minutes of the Regular Farmington City Council Meeting January 9, 2017

The regular meeting of the Farmington City Council scheduled for Monday January 9th, 2017 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Aldermen answered to their names: Patsy Pike, Sherry Mathews, Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present were City Business Manager Melissa McCarville and City Attorney Tennant. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens – moved to the end of the agenda.

Approval of the minutes for the December 12, 2016 regular meeting of the city council.

On the motion of Alderman Bryant and seconded by Alderman Lipford and by the consent of all members present, the minutes for the meeting were approved as presented.

Financial Reports – City Clerk Penn advised that city sales tax was up \$ 5,067.19 county sales tax was up \$ 146.54 for a total increase of \$6,213.73

Entertain a motion to read all Ordinances and Resolutions by title only

On the motion of Alderman Lipford and seconded by Alderman Mathews and by the consent of all members present, the motion was approved.

Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports –

Mayor Penn introduced new Court Clerk Kim Bentley to the council.

Mayor Penn announced Howard Carter will be appointed as a Planning Commissioner to fill the unexpired term of Sean Schader until February 2018. The following Planning Commissioners were also reappointed:

Robert Mann – 2 year term, expiring February 2019, Matt Hutcherson – 2 year term, expiring February 2019, Gerry Harris – 5 year term, expiring February 2022.

On the motion of Alderman Lipford and seconded by Alderman Morgan and by the consent of all members present, the motion was approved to appoint Howard Carter as a Planning Commissioner to fill Sean Schader's term until February 2018.

On the motion of Alderman Bryant and seconded by Alderman Mathews and by the consent of all members present, the motion was approved to reappoint Robert Mann, Matt Hutcherson and Gerry Harris to terms listed above.

Items to be removed from City of Farmington Inventory – None

Unfinished Business –None.

New Business

Semi-Annual report on Ozark Regional Public Transit

Jeff Hartley with Ozark Regional Transit gave the council a brief overview of the 2016 year. It was still a record year but ridership seems to be plateauing. Farmington bus ridership has declined by 50% and that decline is based on the number of riders to the NWACC campus. The paratransit riders have increased. Funding has been approved for the 1st quarter with the Quorum Court and they are in talks to secure funding for the rest of the year.

Request approval of contracts from Earthplan Design Alternatives, PA for MS4 Stormwater Compliance and Floodplain Administration.

City Business Manager McCarville advised that this a housekeeping item, we have worked with them since 2009. We refer all floodplain questions from citizens to them to deal with the legalities of property lines in the flood plain and any stormwater related issues. Rick Bramil is also certified now to deal with some of these issues. A motion was made by Alderman Bell and seconded by Alderman Pike to approve the motion to enter into a contract with Earthplan Design Alternatives, PA for Stormwater Compliance and Floodplain Administration, it was approved by all those present.

Request approval to purchase Traffic Controller Cabinet.

Mayor Penn advised tht the Traffic Control Cabinet at Hwy 62 and Grace Lane was hit by an uninsured motorist and we need to replace it. Alderman asked if this was insured by the city, City Business Manager McCarville said they are not but they will get a quote to see how much it would be to insure all of our existing ones, she will have the information at the next meeting.

On the motion of Alderman Cunningham and seconded by Alderman Lipford and by the consent of all members present, the motion to approve the purchase of a traffic controller cabinet in the amount of \$14,950 from Signaltek, which includes all labor and materials was approved by all present.

Discussion and comments from citizen's item – A letter was mailed to the Mayor and all Alderman that was signed by 18 residents regarding property issues at 89 North Double Springs Road and 97 North Double Springs Road. City Attorney Tennant addressed those present about each property separately.

89 North Double Springs Road – City Attorney Tennant advised that there are steps that have to be followed in the legal process and the city has attempted to notify property owner Mr. Billy McCormick by registered mail and they are unable to locate him. The notice has now been posted on his property and will remain posted there for 30 days. This has to be posted for 30 days before the city can take any steps toward demolition of the site. The item will come back to the city council after the required posting dates and they shall recommend the process needed for removal. A lien will be filed against the property and all tear down and cleanup costs will be incurred by the city. Taxes are current on the property due to the homestead exemption and there is a mortgage on the home so the lien would be secondary. We are making every attempt to locate the property owner. Attorney Tennant asked that the neighbors contact city hall if they see the property owner back on site. The ordinance will be brought to the council at the February 13th meeting and estimated costs are \$10,000.00.

97 North Double Springs Road - City Attorney Tennant advised that this property was purchased in January of 2016 and since then there have been 11 call to the police department and city hall. There are numerous health and building code violations. There are procedures that have to be followed and the property owners have to be cited 3 times in the calendar year. They have been cited 3 times and the 3rd court date is February 8th so we will have an update for the council and residents at the February meeting. We have documented the issues, have supporting photographs and we have meet with the prosecuting attorney.

There being no further business to come before the council and on the motion of Alderman Bryant and seconded by Alderman Cunningham and by the consent of all members present, the meeting adjourned at 6:48 pm until the next regularly scheduled meeting to be held Monday January 13, 2017 at 6:00 pm, in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

Mayor Ernie Penn

City Clerk Kelly Penn

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
Revenue & Expenditures			
GENERAL REVENUES			
Revenue			
ACCIDENT REPORT REVENUES	130.00	600.00	21.67%
ACT 833	0.00	17,000.00	0.00%
ALCOHOL SALES TAX	215.00	2,278.00	9.44%
ANIMAL CONTROL REVENUES	505.00	2,500.00	20.20%
BUILDING INSPECTION FEES	4,038.00	60,000.00	6.73%
BUSINESS LICENSES	2,675.00	5,000.00	53.50%
CITY COURT FINES	11,801.85	36,000.00	32.78%
CITY SALES TAX REVENUES	42,827.63	516,957.00	8.28%
COUNTY TURNBACK	13,859.15	415,000.00	3.34%
DEVELOPMENT FEES	0.00	7,000.00	0.00%
FRANCHISE FEES	55,851.00	375,000.00	14.89%
GARAGE SALE PERMITS	0.00	3,000.00	0.00%
INTEREST REVENUES	0.00	2,000.00	0.00%
MISCELLANEOUS REVENUES	38.31	1,200.00	3.19%
PARK RENTAL	0.00	1,200.00	0.00%
SALES TAX - OTHER	94,536.33	1,087,044.00	8.70%
SPORTS COMPLEX FEES	6,833.58	50,000.00	13.67%
SRO REIMBURSEMENT REVENUES	2,205.09	35,000.00	6.30%
STATE TURNBACK	12,830.21	100,000.00	12.83%
Revenue	\$248,346.15	\$2,716,779.00	
Gross Profit	\$248,346.15	\$2,716,779.00	
Revenue Less Expenditures	\$248,346.15	\$2,716,779.00	
Net Change in Fund Balance	\$248,346.15	\$2,716,779.00	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	9,440.19	185,000.00	5.10%
ADVERTISING EXPENSE	0.00	5,000.00	0.00%
BUILDING MAINT & CLEANING	7,833.00	40,000.00	19.58%
CREDIT CARD FEE EXPENSE	553.38	0.00	0.00%
INSURANCES EXPENSE	0.00	30,656.00	0.00%
LEGAL FEES	0.00	10,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	761.50	22,000.00	3.46%
MISCELLANEOUS EXPENSE	0.00	2,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	16,000.00	0.00%
PAYROLL EXP - CITY ATTRNY	10,799.10	32,175.00	33.56%
PAYROLL EXP - ELECTED OFFICIA	10,959.90	83,500.00	13.13%
PAYROLL EXP - REGULAR	22,127.46	243,000.00	9.11%
PLANNING COMMISSION	1,928.32	19,400.00	9.94%
POSTAGE EXPENSE	0.00	4,000.00	0.00%
PROFESSIONAL SERVICES	406.95	41,500.00	0.98%
REPAIR & MAINT - OFFICE EQUIP	0.00	5,000.00	0.00%
TECHNICAL SUPPORT	0.00	11,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	502.70	15,000.00	3.35%
UTILITIES EXPENSES	3,916.34	50,000.00	7.83%
Expenses	\$69,228.84	\$815,231.00	
Revenue Less Expenditures	(\$69,228.84)	(\$815,231.00)	
Net Change in Fund Balance	(\$69,228.84)	(\$815,231.00)	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	54.45	2,450.00	2.22%
MATERIALS & SUPPLIES EXPENSE	0.00	600.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	800.00	0.00%
PAYROLL EXP - REGULAR	6,068.86	56,000.00	10.84%
PROFESSIONAL SERVICES	449.00	18,965.00	2.37%
REPAIR & MAINT - EQUIPMENT	0.00	1,563.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	728.00	0.00%
Expenses	\$6,572.31	\$81,606.00	
Revenue Less Expenditures	(\$6,572.31)	(\$81,606.00)	
Net Change in Fund Balance	(\$6,572.31)	(\$81,606.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	153.39	3,500.00	4.38%
MATERIALS & SUPPLIES EXPENSE	0.00	1,500.00	0.00%
PAYROLL EXP - REGULAR	8,790.82	80,500.00	10.92%
REPAIR & MAINT - EQUIPMENT	0.00	1,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	306.48	3,483.00	8.80%
UNIFORMS/GEAR EXPENSE	0.00	750.00	0.00%
Expenses	\$9,250.69	\$91,233.00	
Revenue Less Expenditures	(\$9,250.69)	(\$91,233.00)	
Net Change in Fund Balance	(\$9,250.69)	(\$91,233.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
FIRE DEPT			
Expenses			
FUEL EXPENSES	373.39	8,000.00	4.67%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	0.00	7,500.00	0.00%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	5,228.00	0.00%
PAYROLL EXP - REGULAR	28,625.38	298,000.00	9.61%
REPAIR & MAINT - EQUIPMENT	0.00	3,000.00	0.00%
REPAIR & MAINT - TRUCK	0.00	5,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	4,000.00	0.00%
UNIFORMS/GEAR EXPENSE	224.99	11,162.00	2.02%
Expenses	\$31,493.88	\$344,790.00	
Revenue Less Expenditures	(\$31,493.88)	(\$344,790.00)	
Net Change in Fund Balance	(\$31,493.88)	(\$344,790.00)	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
LAW ENFORCE - COURT			
Expenses			
MATERIALS & SUPPLIES EXPENSE	0.00	1,100.00	0.00%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	10,007.61	103,250.00	9.69%
SPECIAL COURT COSTS	0.00	6,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	50.00	1,950.00	2.56%
Expenses	\$10,057.61	\$116,200.00	
Revenue Less Expenditures	(\$10,057.61)	(\$116,200.00)	
Net Change in Fund Balance	(\$10,057.61)	(\$116,200.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
LAW ENFORCE - POLICE			
Expenses			
BREATHALYZER EXPENSES	46.74	800.00	5.84%
DRUG TASK FORCE	0.00	2,000.00	0.00%
FUEL EXPENSES	1,826.45	37,500.00	4.87%
MATERIALS & SUPPLIES EXPENSE	154.81	31,894.00	0.49%
MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	27,000.00	0.00%
PAYROLL EXP - REGULAR	82,810.32	779,000.00	10.63%
PAYROLL EXP - SRO	7,432.23	72,676.00	10.23%
REPAIR & MAINT - AUTOMOBILES	1,495.63	16,000.00	9.35%
REPAIR & MAINT - EQUIPMENT	0.00	3,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	9,500.00	0.00%
UNIFORMS/GEAR EXPENSE	(244.96)	9,500.00	(2.58%)
UTILITIES EXPENSES	161.39	0.00	0.00%
Expenses	\$93,682.61	\$989,870.00	
Revenue Less Expenditures	(\$93,682.61)	(\$989,870.00)	
Net Change in Fund Balance	(\$93,682.61)	(\$989,870.00)	

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
PARKS DEPT			
Expenses			
FUEL EXPENSES	110.23	3,000.00	3.67%
MATERIALS & SUPPLIES EXPENSE	0.00	5,000.00	0.00%
MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - REGULAR	5,212.51	51,615.00	10.10%
PAYROLL EXP - SPORTS COMPLEX	6,894.96	64,700.00	10.66%
PROFESSIONAL SERVICES	0.00	3,100.00	0.00%
REPAIR & MAINT - EQUIPMENT	0.00	5,000.00	0.00%
SPORTS PARK FUEL	37.87	2,000.00	1.89%
SPORTS PARK MATERIALS	0.00	16,000.00	0.00%
SPORTS PARK NEW EQUIP	0.00	12,000.00	0.00%
SPORTS PARK PROF SERV	8,005.20	35,000.00	22.87%
SPORTS PARK REPAIR/MAINT	1,559.16	14,000.00	11.14%
SPORTS PARK UNIFORMS	0.00	750.00	0.00%
SPORTS PARK UTILITIES	941.72	20,934.00	4.50%
UNIFORMS/GEAR EXPENSE	0.00	750.00	0.00%
UTILITIES EXPENSES	194.56	3,000.00	6.49%
Expenses	\$22,956.21	\$247,849.00	
Revenue Less Expenditures	(\$22,956.21)	(\$247,849.00)	
Net Change in Fund Balance	(\$22,956.21)	(\$247,849.00)	

Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
TRANSFERS BETWEEN FUNDS			
Revenue			
STREET CITY SALES TAX	14,275.88	0.00	0.00%
STREET COUNTY TURNBACK	1,524.52	0.00	0.00%
Revenue	\$15,800.40	\$0.00	
Gross Profit	\$15,800.40	\$0.00	
Expenses			
STREET CITY SALE TAX	14,275.88	0.00	0.00%
STREET COUNTY TURNBACK EXPE	3,372.16	0.00	0.00%
Expenses	\$17,648.04	\$0.00	
Revenue Less Expenditures	(\$1,847.64)	\$0.00	
Net Change in Fund Balance	(\$1,847.64)	\$0.00	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
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Fund Balances			
Beginning Fund Balance	3,472,745.87	0.00	0.00%
Net Change in Fund Balance	3,266.14	0.00	0.00%
Ending Fund Balance	3,476,012.01	0.00	0.00%

GENERAL FUND
Balance Sheet
1/31/2017

Book Value
Jan 2017
Actual

Assets

Current Assets

Cash

CATASTROPHIC MONEY MARKET	85,136.71
GENERAL FUND CHECKING ACCT	611,948.67
GENERAL FUND MONEY MARKET	2,778,926.63
Total Current Assets	<u>\$3,476,012.01</u>
Total Assets	<u>\$3,476,012.01</u>

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	1,556,625.67
FUND BALANCE	1,919,386.34
Total Fund Balance	<u>\$3,476,012.01</u>
Total Liabilities and Equity	<u>\$3,476,012.01</u>

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
Revenue & Expenditures			
Revenue			
COUNTY TURNBACK	1,524.52	0.00	0.00%
GRANTS	50,362.00	0.00	0.00%
INTEREST REVENUES	0.00	100.00	0.00%
MISCELLANEOUS REVENUES	0.00	100.00	0.00%
STREET CITY SALES TAX	14,275.88	157,607.00	9.06%
STREET COUNTY TURNBACK	1,847.64	40,000.00	4.62%
STREET STATE TURNBACK	34,006.18	387,443.00	8.78%
Revenue	\$102,016.22	\$585,250.00	
Gross Profit	\$102,016.22	\$585,250.00	
Expenses			
ADDITIONAL SERVICES EXPENSE	81.68	0.00	0.00%
FUEL EXPENSES	397.14	9,000.00	4.41%
INSURANCES EXPENSE	0.00	3,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	280.44	13,000.00	2.16%
MISCELLANEOUS EXPENSE	107.31	500.00	21.46%
NEW EQUIPMENT PURCHASE	0.00	35,000.00	0.00%
PAYROLL EXP - REGULAR	19,052.07	184,000.00	10.35%
PROFESSIONAL SERVICES	0.00	20,000.00	0.00%
REPAIR & MAINT - EQUIPMENT	153.91	10,000.00	1.54%
STREET LIGHTS	1,812.87	50,000.00	3.63%
STREET/ROAD REPAIRS	3,000.00	253,250.00	1.18%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	2,000.00	0.00%
UTILITIES EXPENSES	307.00	5,000.00	6.14%
Expenses	\$25,192.42	\$585,250.00	
Revenue Less Expenditures	\$76,823.80	\$0.00	
Net Change in Fund Balance	\$76,823.80	\$0.00	

STREET FUND
Balance Sheet
1/31/2017

Book Value
Jan 2017
Actual

Assets

Current Assets

Cash

STREET FUND CHECKING ACCT	280,393.84
Total Current Assets	\$280,393.84
Total Assets	\$280,393.84

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	(406,256.70)
FUND BALANCE	686,650.54
Total Fund Balance	\$280,393.84
Total Liabilities and Equity	\$280,393.84

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period		Jan 2017
	Jan 2017	Annual Budget	Dec 2017
	Jan 2017	Jan 2017	Percent of
	Actual	Dec 2017	Budget
Revenue & Expenditures			
Revenue			
FINES/LOST ITEMS	187.00	3,000.00	6.23%
TRANS FROM GENERAL FUND		30,000.00	0.00%
WASHINGTON CO LIBRARY REVE	12,923.00	155,077.00	8.33%
Revenue	\$13,110.00	\$188,077.00	
Gross Profit	\$13,110.00	\$188,077.00	
Expenses			
BOOKS AND MEDIA	594.88	32,000.00	1.86%
INSURANCES EXPENSE		2,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE		12,000.00	0.00%
MISCELLANEOUS EXPENSE	38.00	500.00	7.60%
NEW EQUIPMENT PURCHASE		5,000.00	0.00%
PAYROLL EXP - REGULAR	9,661.20	120,000.00	8.05%
POSTAGE EXPENSE		300.00	0.00%
PROGRAMS EXPENSE		1,000.00	0.00%
REPAIR & MAINT - BUILDING	338.03	6,000.00	5.63%
TECHNICAL SUPPORT		400.00	0.00%
TRAVEL, TRAINING & MEETINGS		400.00	0.00%
UTILITIES EXPENSES	516.62	8,477.00	6.09%
Expenses	\$11,148.73	\$188,077.00	
Revenue Less Expenditures	\$1,961.27	\$0.00	
Net Change in Fund Balance	\$1,961.27	\$0.00	

LIBRARY FUND
Balance Sheet
1/31/2017

Book Value
Jan 2017
Actual

Assets

Current Assets

Cash

LIBRARY CHECKING ACCT	143,517.51
Total Current Assets	\$143,517.51
Total Assets	\$143,517.51

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	98,956.79
FUND BALANCE	44,560.72
Total Fund Balance	\$143,517.51
Total Liabilities and Equity	\$143,517.51

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2017 Jan 2017 Actual	Annual Budget Jan 2017 Dec 2017	Jan 2017 Dec 2017 Percent of Budget
LIBRARY			
Expenses			
LIBRARY TRANSFER	0.00	30,000.00	0.00%
Expenses	\$0.00	\$30,000.00	
Revenue Less Expenditures	\$0.00	(\$30,000.00)	
Net Change in Fund Balance	\$0.00	(\$30,000.00)	

Farmington Economic Development Committee January 26, 2017

Economic Development met on 1-26-17. Members in attendance: Tommy Cornwell, Bud Smith, Chad Bell, Melissa McCarville, Diane Bryant, Patsy Pike, Tura Graves, Mike Willard & Lynn Kutter from the newspaper.

We began the meeting with a report about the sewer system in western Farmington. We then proceed to vote on our priorities for next year.

Farmington sewer update. In May of 16 a receivership took over the management of WCPO Improvement District #5. Jerry Kopke has been working with engineers and other specialist to make the system operate effectively.

1. Connect the VV sewer system with PG.
2. Connect VV sewer with Fayetteville.
3. Clean up the refuse and discharge into a tributary of the ILL River.
4. Construct a drip irrigation system on adjacent property.
5. Correct the system so the lagoon could put gray water in ponds as designed.

Option 1 seems to be the most reasonable for the community. It will cost about 2 million to make that connection. Mr. Kopke is working with state and national organization to procure a loan at a reasonable rate. The Improvement districts has 3 new commissioners; William Stephenson, Kevin Lewis, & Michael Anderson. There is also a lawsuit filed on behalf of the POA of Valley View to reclaim moneys that were trusted to the former improvement district commissioners and were not used for maintaining the improvement district. Matt Lindsay is the attorney representing the case, he is from the Odom law firm. The case is on a contingency basis so there is no cost to us and the attorneys fee is 1/3 of the settlement.

Where do we want to focus our efforts next year? Let's pick 2 today with item 3 as a backup.

The committee voted to prioritize our actions next year as indicated below.

Priority 1. Sending invitations to business to encourage them to locate in Farmington.

Priority 2. Continue working on a trailhead on the Farmington side of Kessler Mountain.

Priority 3. Creating a buzzword or image about the ZING of Farmington.

Priority 4. We could also be a volunteer city of the year. It would require someone spending significant time to document all the volunteer hours.

Our next meeting will be February 23.

Submitted,

Diane Bryant

Chair of Economic Development.



Arkansas State Aid Street Committee

P.O. Box 38 • NORTH LITTLE ROCK, ARKANSAS 72115-0038
PHONE: (501) 569-2346 • FAX: (501) 569-2348 • WWW.CITYSTREET.AR.GOV

STATE AID STREET COMMITTEE MEMBERS

Harold Perrin
CHAIRMAN
Jonesboro

Michael Watson
VICE CHAIRMAN
Maumelle

Rick Elumbaugh
Batesville

James Stinson III
Clarendon

Jerry Boen
Lamar

Doug Sprouse
Springdale

Harry Brown
Stephens

Shawn Lane
Yellville

January 24, 2017

The Honorable Ernie Penn
Mayor of Farmington
P.O. Box 150
Farmington, Arkansas 72730

Dear Mayor Penn,

I am pleased to inform you that the State Aid Street Committee has approved construction funding for a project to widen and overlay 0.19 miles of Double Springs Road including adding curb & gutter, underground drainage, and sidewalks in the City of Farmington. The project is approved for the \$260,328 of State Aid City Street funds.

State Law requires that the Arkansas State Highway and Transportation Department oversees the construction contract for City Street projects including contract procurement and construction management. Before advertising the project for construction bids, the Department will mail you a copy of the final construction plans and coordinate with you to finalize any remaining issues. If you have any questions about the construction contract, please contact the Department's State Aid Division at (501) 569-2346.

Sincerely,

A handwritten signature in cursive script that reads "Harold Perrin".

Harold Perrin
Chairman

2017 State of the City Address

Citizens of Farmington, Elected Officials and City Staff, it is my honor to address you tonight and present the state of the city address.

I would like to begin by thanking the City Council, Fellow Elected officials, Planning Commissioners and all of the City Staff and Employees for your continued dedication and commitment to make Farmington a better place to live. I appreciate the work that each of our Committees have completed this last year. God has blessed our city and we should be thankful every day for these blessings.

I am pleased to report that our city is financially sound and has maintained excellent cash reserves. Our current reserve account has a \$2.8 million dollar balance and our other related City accounts have a \$1.1 million dollar balance. Sales tax was up a total of \$86,298 from City and County sales tax in 2016. Our goal is to continue to budget conservatively with our income projections and to control expenses each fiscal year. We also reduced our sewer sales tax bond debt by \$675,000 in 2016. We are planning on funding some capital improvement projects in 2017 and having excellent reserves will allow these projects to go forward.

The Public Works Department had a busy and productive year in 2016. We completed overlay projects for Drain Road and South Appleby and added 1100 square feet of sidewalk from Main Street to Double Springs intersection. This additional sidewalk has improved the safety for our children walking to school. A feasibility study was completed on 32 acres on Broyles street for our future Park and Public Works Building expansion. We are also looking to improve the safety in our city by adding additional Street Lights in each Ward of the City in 2017 along with reviewing our sidewalk needs in each Ward. I have attached a list of other accomplishments by our Public Works Department in 2016. The Highway 170 improvement project is in the final stage of the Design Phase and we hope to have final approval by October of 2017. Once the design phase is completed, we can begin our right of way acquisition phase to acquire the land needed to expand and improve this road from Highway 62 to Clyde Carnes Road. This project will be instrumental for the development of the land surrounding our new High School and providing the needed safety for our parents and children traveling this road. The funding for this project has been an 80/20 split with the State Highway Department.

Our Building inspection/code enforcement department under the leadership of Rick Bramall had an outstanding year in 2016. In 2016, there were 231 permits issued for a total of \$128,757 in permit fees. Of those permits, there were 30 new houses/duplexes with a value of \$11,515,000, 38 residential remodels or additions, with a value of \$994,423, 4 new commercial buildings that value \$21,831,000 and 7 commercial remodels /additions which had a value of \$33,600. 751 building inspections were completed in 2016. Rick wrote 269 violation notices with a 98% compliance rate in 2016.

The Economic Growth in our city was strong for 2016. With the completion of the new Dairy Queen and other business expansion in 2016, our sales tax receipts should remain strong in 2017. Our Economic Development Committee will continue to explore ways to bring more businesses to Farmington and enhance the businesses who are located in Farmington now. Our economic growth will also include offering additional recreational options to our citizens.

Our planning commission continues to explore new ways to encourage economic growth. We have a very strong experienced planning commission that is dedicated to protecting the integrity of our city and providing direction for the future development in our city.

Our Sports complex has completed our 5th year of operation in 2016. Our Sports Park is a success and provided a great venue for the 502 kids in our summer ball programs. Our complex was the location of 7 tournaments in 2016 and have 6 tournaments on the schedule for 2017. We had 15 girls teams and 29 boys teams signed up in 2016. We had 27 teams participate in our Fall Ball Program in 2016. At the end of 2016, we acquired some additional land from Farmington Methodist Church that adjoins our complex to the East. This acquisition will allow us to have some overflow parking. We also did a seal and re-striping of the existing parking lot. By having a first class complex, the Farmington School Baseball and softball programs will have the ability to host local and regional tournaments which will bring additional people to our community.

Our Farmington Public library continues to be a successful and important part of our community. In 2016, the library welcomed approximately 32,000 visitors and circulated more than 55,000 items. Program and club participation increased with a record 2,239 participants. The Library issued 398 new library cards and had 3,925 public computer uses. Libraries bring communities together and are a destination to discover and learn. The Library presented a Summer Read kick-off celebration and hosted many clubs. There is no doubt that our City Library is a shining star in our community.

Our Police department has not had any employee turnover in 2016 and having a consistent and stable department is very important. The department worked 543 cases in 2016 which is a 7.5% increase and 172 accidents. With all of the new incidents throughout our nation, our department continues to stress the importance of technology to allow our officers to have the best equipment to protect our officers, City and our citizens. Our department continues to support education and training

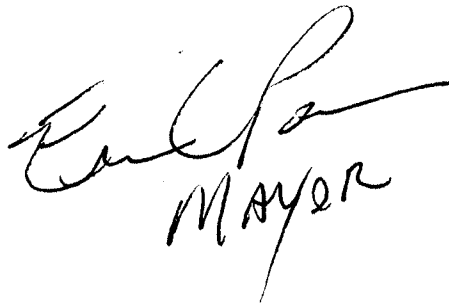
of our officers. Our department has been very active in training our school personnel and I know from the feedback that I received from the school it was very much appreciated. I appreciate the council's continued support for our public safety departments and commitment to protect our citizens.

Our Fire Department responded to 924 calls in 2016 of which 63% were medical calls. The Fire Department has always done an excellent job in their response time and with the new addition of another full time fireman in 2016 our coverage has gone from 8 hours to 12 hour coverage and response times will improve. The continued support of our Volunteer Fireman is crucial for the continued success of our Fire Department in the future. In 2014, the Fire Department was able to lower our ISO rating from a class 4 to a Class 3 which was a great accomplishment for our department. By achieving the Class 3 rating it has been a benefit all homeowners and businesses in town with lower insurance premiums. Our goal is to one day have 24 hour coverage with our fire department.

In 2017, our City will continue the commitment to improve our communication avenues and to encourage economic growth. The lifeline of our city is to continue to see growth in the residential and commercial sectors. We must strive to improve all of our processes and to encourage growth within our city. As our City continues to grow it is imperative that our City Council make the commitment to grow our City Police and Fire services and make a commitment to have a full time Mayor in the very near future. Many of our sister cities in Northwest Arkansas with much smaller populations have already made that commitment. A full time Mayor will greatly enhance City involvement with businesses and improve our efficiencies in our day to day operations.

We will continue to work with our School, Chamber of Commerce and other civic groups to improve our city and offer the services that our citizens desire and need. I encourage our citizens to become involved, be better informed and volunteer their time to assist our City Committees achieve their goals in 2017.

In closing, I would like to thank the citizens of Farmington for their continued support of our city. It is an honor for me to serve as your Mayor and I look forward to a very successful and prosperous 2017 for the City of Farmington.



**Earl Pa
MAYOR**

2016 Year End Summary

Completed Projects

Double Springs Road Drainage

- Wolfe Lane north approximately 1,584 feet Engineered and Rebuild completed

Drain Road

- 4 tenths of mile new pavement completed

South Appleby

- 1 mile and approximately 760 feet new pavement completed

Sidewalk

- Rheas Mill Road from Main Stree to Double Springs intersection - 1,100 feet new sidewalk

Building Maintenance

- New Roofing installed on City Hall and Fire Station
- Both building exterior walls re-sealed

New Construction

- Police Department Maintenance Building

City Sports Complex

- Purchased property from UMC
- Installed new property line fence and retension pond
- Sealed and re-stripped parking lot



FARMINGTON POLICE DEPARTMENT
P.O. BOX 150 / 354 WEST MAIN
FARMINGTON, AR 72730
TELEPHONE (479) 267-3411
FAX (479) 267-5897



The Farmington Police Dept. had a busy 2016.

Officers worked 543 cases up 37 from 2015 which does not include calls for service where the officer spoke with someone and may have taken some kind of action to assist a citizen with no arrest.

Worked 172 accidents up 20 from 2015 and included one fatality accident on 12/16/16 in which a vehicle stuck a gas main. Many officers worked from 4 PM in the afternoon until 3 AM the next morning, diverting traffic, and on-lookers, assisting Gas Company and Electric Company.

The new garage was completed. This was a much needed addition that has allowed for work space for cars and storage space for files, evidence and ammunition.

We had the addition of a part-time officer, Kevin Apple, which has been very helpful to cover vacation and holiday vacancies.

Shop with the Cop was once again a success for both the community and the Officers. It's one of the few times during the year when we get to be the "Good Guys".

With all the violence across the nation and many fallen Officers; Farmington is very fortunate all our Officers went home to their families every night.

We are so very proud to protect and serve tirelessly for the City of Farmington.

Ernie Penn

From: Ernie Penn <erniepenn@cityoffarmington-ar.gov>
Sent: Wednesday, February 01, 2017 1:55 PM
To: Ernie Penn
Subject: Fwd: State of the Fire Dept.

Sent from my iPad

Begin forwarded message:

From: "Mark Cunningham" <markcunningham@cityoffarmington-ar.gov>
Date: January 30, 2017 at 9:04:44 AM CST
To: "Ernie Penn" <EPENN@arvest.com>, "Ernie Penn" <erniepenn@cityoffarmington-ar.gov>
Subject: State of the Fire Dept.

State of the Fire department for 2016

2016 was an eventful year for the fire department with several major incidents happening for us. First we went to 12 hour shifts on our department because of all the increasing calls that we have been trying to cover. This was a big step toward having 24 hour coverage for our city that we so badly need, but we do not have the funds to do so this year but maybe soon we can accomplish this. We also added Active 911 to our notification system that has greatly enhanced our ability to get notified when someone is needing help, along with that we were able to purchase pad's for our main response vehicles that gives us routing to our calls and all the information that we need for the call. We also took on the awesome task on when we test all the fire hydrants we painted them for the first time in thirty years which made a big difference. We also applied for some grants and received two grants for the sum of thirty thousand dollars in which we purchased five SCBA's and new masks for our existing packs. We also had a few major fires in the city such as Razorback Muffler that we saved with little damage and this could have gotten very bad quick. Another one was on Neal street in which when firefighters arrived on scene they were met with an armed man threatening them with guns, so we had to retreat and let the police handle the situation before we could put the fire out. This type of thing just does not happen in our Farmington and it is just a wakeup to everyone that times are changing and we have to deal with them. We also had two large fires right before the end of the year, one of the largest incidents that we have had to deal with was the Gas Main fire. We had a man that we believe had a medical problem that ran off the road and took out a street sign then struck a gas main in which the vehicle burst into flames. The flames went about thirty feet into the air right beside Main street that also involved a duplex, in which the driver lost his life. We were able to contain the fire to the gas line and extinguish the duplex and keep the other businesses from catching on fire, we were on the scene for about thirteen hours. We also had a house that had two stories and had flames shooting out the upstairs window upon arrival; and we

were able to keep the damage to a minimum. We all in all had a good year with many calls answered and lives saved and property saved too, which is what we are all about.

Thank you for your continued support.

Mark Cunningham

Fire Chief

ANNUAL REPORT 2016

Letter from the Librarian

Dear Friend of the Farmington Public Library,

We had a wonderful 2016 as we focused on adding new services, developing spring and fall program offerings, and continuing community engagement efforts. There are so many exciting things happening in our city and in our region and we are proud to do our part by offering equal access to quality library services.

Thanks to a grant from the Northwest Arkansas Economic Development District and the Walmart Foundation, we improved our technology offerings and added new services. We are proud to report our early literacy learning stations were utilized almost 900 times. We continued to listen to our patrons and added new services like document scanning and color printing.

In 2016 the library welcomed approximately 32,000 visitors and circulated more than 55,000 items. Program attendance increased with a record 2,239 participants. Our efforts to develop a month of arts and crafts programming in the spring proved successful and our summer reading log participation increased as well. We expanded our fall program offerings to include National Library Card Sign-up Month activities and a children's reading confidence program.

The report gives us the opportunity to highlight our successes and plan for serving you in the future. We want to see the community continue to rely on the library for information needs and services. Thank you for your continued trust and support.

Rachel Sawyer
Librarian

ANNUAL REPORT 2016

Statistical Highlights



	2015	2016
Program & Event Participation	2,150	2,239
Summer Reading Log Participation	91	138
Volunteer Hours	165	432

Items Checked Out:

55,542

New Library Cards Issued:

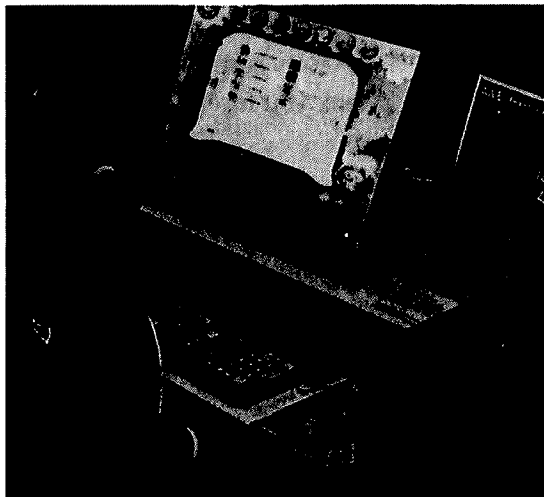
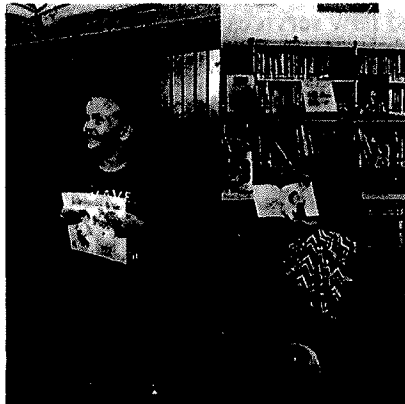
398

Hold Requests Satisfied:

9,814

Public Computer Uses:

3,925



Early Literacy Stations provided by a grant from the Northwest Arkansas Economic Development District and support from Friends of the Farmington Library

Programs and Events Available to the Public:

75

Number Participating in WCLS Sponsored Programs:

1,831

Number of Program/Event Attendees:

408

Social Media Fans (cumulative):

586

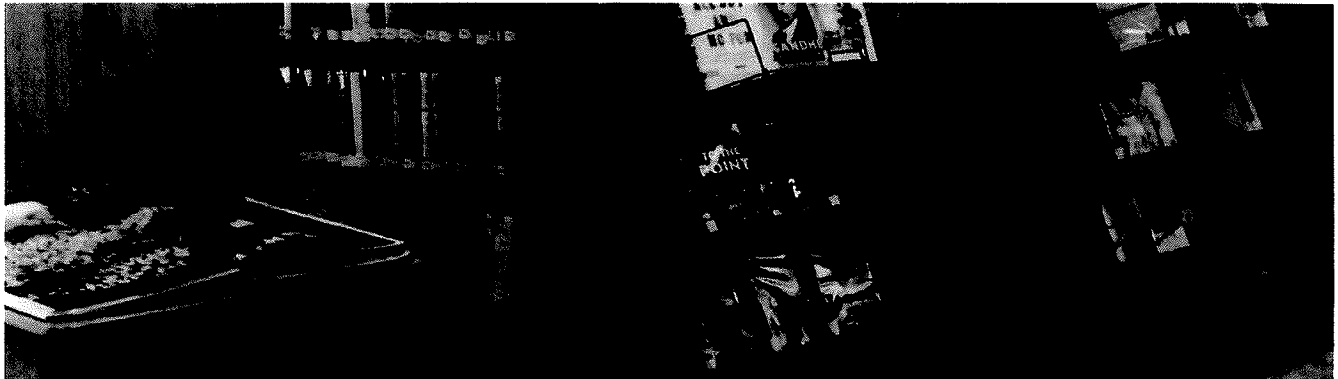
Participation in Summer Reading Programs:

197

Early Literacy Learning Station Sessions:

895

ANNUAL REPORT 2016



Library Board

Edna Davis
Betty Hummel
Edith McAllister
LaDeana Mullinix
Nadine Sewak
Phyllis Shaw
Jane Vest

Library Staff

Ashley Partridge
Rachel Sawyer
KayLee Scott
Pat Wanslow

Volunteer Organizations, Performers & Speakers

Ann Shea
Credit Counseling of Arkansas
Julie Harms
Kiwanis of Farmington-Area
Marty the Magic Balloonman
Love on a Leash of NWA
Suzuki Music School
Washington County Environmental Affairs

Friends of the Farmington Library

Juanita Anderson	Jacque Gayle Norberg
Retha Beal	Marti Hausam
Jerry and Donna Beard	Linda Hayes
Diana Benson	Angel Holland
Jim Binns	John Holland
Joe and Barbara Boles	Judy Horne
Lindy Brizendine	Tanya Huckaby
Diane Bryant	Betty Hummel
Nola Bull	Maureen Kelly
Laura Carney	Lynn Kutter
LaVerne Cooper	Karla Long
Delcina Cunico	Edith McAllister
Edna Davis	John and Felicia McCollum
Doris Dehne	Mick McFarland
Rae Dunn	Linda Morrow
Sue Farrer	LaDeana Mullinix
Perry and Shirley Franklin	LaShawn Newman
Fiona Goggin	Jeri Ann Olson

Dorris Patten
Janis Barnes Petronis
Patsy Pike
Nadine Sewak
Phyllis Shaw
Sharon Short
Jill Simpson
Hailey Smith
Andrew and Vicki Spranza
Karen Takemoto
Nora Taylor
Sandra Thompson
Shawna Thorup
Bill and Angel Trammell
Lillie Anna Us
Jane Vest
Betty Williams
Rehea Youde

Volunteers

Austin Ballard
Diane Bertone
Brandon Conrad
Mason Crimer
Joseph Dearing
Danielle Devecsery
Hannah Dimmit
Kelsie Gansz
Kevin Kyger
Taylor Lackey
Lily Likitnattanaviboon
Chloe Lochridge
Derek Salmonson
Marriah Schmitt
Christina Thomas
Kristen Thomas
Jane Vest
Monica Witt

Strategic Goals 2015-2020

FACILITIES AND SPACES

Make available safe, modern, and useful spaces that meet changing user needs.

Year 1: Build on an environment that provides the technologies to facilitate learning. Advance digital offerings by providing computing devices that meet a variety of needs.

Year 2: Plan for expansion to meet population growth. Begin providing functional outdoor spaces by utilizing the almost two acres the library sits on.

Year 5: By 2020, expand to allow for effective program delivery and increased services. Expansion to have an emphasis on meeting room and special use space to include a multi-purpose room, study rooms, and computer training lab/media space .

ACCESS AND LEARNING

Promote literacy and lifelong learning in the community by increasing the number of library users. Continue to focus on digital literacy and provide programming that promotes financial and family success as well as health and wellness.

Year 1: Increase the variety of program offerings and number of programs/events available to library users.

Year 2: Continue creating sustainable programming that will be appreciated for years to come. Provide users with print and digital materials that allow them to meet their educational goals.

Year 5: By 2020, increase staff to implement successful and sustainable program offerings at the library and through outreach to Farmington education institutions and organizations.

CULTURE AND INCLUSION

Build strong relationships with community leaders and educators to plan new ways to serve the needs of every community member.

Year 1: Strengthen partnerships with community-based organizations and government agencies.

Year 2: Devise plan for providing cultural programming like outdoor concerts and theatre performances.

Year 5: By 2020, establish the library as a champion for Northwest Arkansas's growing creative community. Continue to improve services to all library users through opportunities for residents to be creative and socialize in a safe, comfortable space.



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865

MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Thomas, City Clerk

From: Mark Cunningham
Re: Add 2 new volunteer firefighters
Date: 1/17/2017

Recommendation

I would like to propose that we add Kyle Martin and Wes Mayby as new volunteer firefighters to the fire department; Kyle and Wes are both on the Fayetteville fire department and are willing to work and they have all their training already and are ready to go, Wes is also a paramedic.

Background

I have two open spots that haven't been filled yet and I would like to recommend these two men for the open spots.

Budget impact

No change

Mark Cunningham
Fire Chief

RESOLUTION NO. 2017-01

A RESOLUTION ESTABLISHING THE PROCEDURAL RULES FOR THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS FOR 2017

WHEREAS, the State of Arkansas requires each City Council to annually establish its procedural rules and, whereas, such rules are essential for the orderly conduct of council activities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

Section 1: Rules and Order of Business

The Council of the City of Farmington will follow the procedural rules contained in the Arkansas Municipal League publication "Procedural Rules for the Municipal Official", dated June 1987.

Section 2: The Time and Location of Regularly Scheduled Meetings

- (A) Council Meetings: Second Monday of each month at 6:00 p.m. at the City Hall, 354 West Main Street, Farmington, AR.
- (B) The date, time and locations of regularly scheduled meetings may be changed by the Mayor with consent of the majority of the council members. The media and public will be notified of any changes in accordance with appropriate state laws.

Section 3: Special Meetings

In accordance with Ordinance 1.4 the Mayor or any three council members may call special meetings and set the time and place of such meetings. Voting by council is permitted at special meetings.

Section 4: Working Sessions

The Mayor or any three council members may schedule working sessions for the council at the time and location of their choosing. The media and public will be notified of all working sessions in accordance with applicable state laws.

Voting by the council is not permitted at working sessions. The Mayor and all Council members must be notified of any proposed working session.

Section 5: Agendas

(A) Meetings

- (1) The City Clerk or designee shall prepare the agenda for council meetings. Items shall be placed upon the agenda as may be requested by the Mayor, the City Attorney, any Council member or any Department Head.
- (2) The department head and committee heads or their representative should be present at all monthly council meetings, give a **brief** written report summarizing their departmental/committee activities and make themselves available for questions from the public and council members. The committee and department reports shall be provided to the City Clerk or designee and be part of the official agenda.
- (4) At the citizens forum section of the meeting the Mayor will announce: "Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement." Any individual wishing to address the Council about a subject that is not on the agenda shall be permitted to speak during that period allotted for Citizen Communications at meetings. Each individual will be limited to five minutes. (Total 15 minutes per subject.)
- (5) The Mayor, the City Attorney, any council member or any Department Head requesting that a matter be placed on the agenda will provide the City Clerk's office with the title of the matter and with a short memo (memo format can be obtained from the City Business Manager) describing the topic and any supporting material no later than noon on the Monday one week prior to the date of the Meetings.
- (6) Any matter presented to the City Clerk's office later than that time shall be placed on the agenda, unless Council objects, at a time called by the Mayor directly before the business items are addressed.
- (7) Those presenting items to be added to the agenda at the meeting shall state the topic to be added only, with no discussion. Discussion for that item will take place when the item is addressed during the business session.
- (8) The City Clerk will provide copies of the agenda unless a copy of the draft ordinance or resolution is provided to the City Clerk's office for inclusion with the agenda. Those with agenda items to be added at the meeting shall provide **nine** copies of any ordinances or resolutions to be presented to the Council, Mayor, City Clerk/Treasurer and City Attorney.
- (9) In the event of a holiday falling on a Monday, the above schedule will be shifted to the last two working days prior to the holiday.

(10) During Council meetings, the Council will consider only those matters placed on the agenda.

(B) Special Meetings

The City Clerk or designee will prepare agendas for special meetings and provide copies to all elected city officials and to the media and notify the media as required by state law. Whoever is calling the special meeting shall provide the Clerk with applicable documentation pertinent to the meeting being called.

PASSED AND APPROVED on this 13TH day of February, 2017.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

ORDINANCE NO. 2017-1

AN ORDINANCE TO AMEND ORDINANCE NO. 7.1 TO DESIGNATE ZONING DISTRICTS FOR ON-PREMISE AND OFF-PREMISE SALE OF ALCOHOLIC BEVERAGES IN THE CITY OF FARMINGTON

WHEREAS, the City Council of the City of Farmington, pursuant to authority granted by the Arkansas General Assembly in Title 14, Chapter 56, Subchapter 4 of the Arkansas Code of 1987 Annotated, as amended, has adopted zoning regulations to provide for orderly growth and development of Farmington, for protection of the character and stability of residential and commercial properties, and for other purposes; and

WHEREAS, the results of the City of Farmington Special Election on November 8, 2016 for the sale and manufacture of intoxicating liquors was certified by the Washington County Election Commission on November 21, 2016; and

WHEREAS, the Farmington Planning Commission, after careful consideration, has determined that on-premise and off-premise sale of alcoholic beverages should be limited to C-1 and C-2 Commercial zoning districts and R-0 Residential Office zoning district; and

WHEREAS, a public hearing was held on January 23, 2017, at which time the Farmington Planning Commission voted unanimously to adopt modifications to the zoning regulations for the city council's consideration.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

Section 1: That the zoning regulations should be and are hereby amended to allow the on-premise consumption of alcoholic beverages in dine-in restaurants, but not fast

food and drive-in style restaurants, in C-1 and C-2 Commercial zoning districts and the R-O Residential Office zoning district. The off-premise sale of alcoholic beverages shall be allowed in retail grocery stores, liquor stores and convenience stores in the C-2 zoning district and as a conditional use in the C-1 zoning district.

Section 2: Repealing Clause. All other ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3: Severability Clause. In the event any part of this ordinance is declared inoperative or invalid as a result of a statute or judicial decision, then only that portion expressly so declared to be inoperative or invalid shall be affected thereby and all other provisions hereof shall remain in full force and effect.

Section 4: Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay due to the number of applications being submitted and currently pending before the Alcoholic Beverage Control Board; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 13th day of February, 2017.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

ORDINANCE NO. 2017-02

**AN ORDINANCE ORDERING THE RAZING (DEMOLITION)
AND REMOVAL OF A CERTAIN RESIDENTIAL
STRUCTURE WITHIN THE CITY OF FARMINGTON,
ARKANSAS, LOCATED AT 89 DOUBLE SPRINGS ROAD;
TO DECLARE AN EMERGENCY AND FOR OTHER
PURPOSES.**

WHEREAS, Billy McCormick and Caroline McCormick, are the owners of certain real property situated in Farmington, Washington County, Arkansas, more particularly described as follows:

Part of the Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4) of Section Twenty-two (22) in Township Sixteen (16) North of Range Thirty-one West, described as follows, to-wit: Beginning at a point 83.7 feet South of the Northeast corner of said forty acre tract, and running thence South 83 feet, thence West 150 feet, thence North 83 feet, thence East 150 feet to the point of beginning.

Subject to Protective Covenants and easements, if any.

Commonly known as 89 Double Springs Road, Farmington, Washington
County, Arkansas
Tax Parcel No. 760-01346-000

WHEREAS, the structure on the property is unfit for human habitation as a result of a fire, the remaining structure is dangerous to human life as it constitutes a hazard to safety or health by reason of inadequate maintenance, dilapidation, obsolescence, or abandonment, and further is unsightly, and is considered an unsafe and unsightly structure in violation of Farmington City Ordinances (Title 11, Chapter 11.04, § 11.04.04);

WHEREAS, the owner has been notified by the City of Farmington prior to the consideration of this ordinance, that the structure on the property is in violation of various ordinances of the City of Farmington;

WHEREAS, pursuant to Title 11, Chapter 11.04 of the Ordinances of the City of Farmington, the owner was given thirty (30) days to purchase a building permit and to

commence repairs on the property, or to demolish and remove the building from the property;

WHEREAS, the owner has failed, neglected, or refused to comply with the notice to repair, rehabilitate or to demolish and remove the building, and as such, the matter of removing the building may be referred to the City Council pursuant to Chapter 11.04, § 115.4 of the Ordinances of the City of Farmington;

WHEREAS, under Ark. Code Ann. § 14-56-203 and pursuant to Title 11, Chapter 11.04 of the Farmington City Ordinances, if repair or removal is not done within the required time, the structure is to be razed (demolished) and/or removed;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF FARMINGTON, ARKANSAS:

Section 1. That the structure located at 89 Double Springs Road, Farmington, Arkansas, is dilapidated, unsightly, and unsafe; and it is in the best interests of the City of Farmington to proceed with the removal of this dilapidated, unsightly, and unsafe structure.

Section 2. That the owner is hereby ordered to raze (demolish) and remove the dilapidated, unsightly and unsafe structure located on the aforesaid property; and, is further ordered to abate the unsightly conditions on the property. Said work shall be commenced within ten (10) days and shall be completed within thirty (30) days from the passage of this ordinance. The manner of razing (demolishing) and removing said structure shall be to dismantle by hand or bulldoze and then dispose of all debris, completely cleaning up the property to alleviate any unsightly conditions, in a manner consistent with the Farmington City Ordinances, and all other state laws and regulations pertaining to the demolition or removal of residential structures.

Section 3. If the aforesaid work is not commenced within ten (10) days or completed within thirty (30) days, the Mayor, or the Mayor's authorized representative, is hereby directed to cause the aforesaid structure to be razed (demolished) and removed and the unsafe, unsanitary and unsightly conditions abated; and, the City of Farmington shall have a lien upon the aforesaid described real property for the cost of razing (demolishing) and removing said structure and abating said aforementioned conditions, said costs to be determined at a hearing before the City Council.

Section 4. EMERGENCY CLAUSE: The City Council hereby determines that the aforesaid unsafe structure constitutes a continuing detriment to the public safety and welfare and is therefore a nuisance, and determines that unless the provisions of this ordinance are put into effect immediately, the public health, safety and welfare of the citizens of Farmington will be adversely affected. Therefore, an emergency is hereby declared to exist and this ordinance begin necessary for the public health, safety and welfare shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 13th day of February, 2017.

ERNIE PENN, MAYOR

ATTEST:

KELLY PENN, CITY CLERK

APPROVED AS TO FORM:

STEVEN D. TENNANT, CITY ATTORNEY



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

City Business Manager Report
February 2017
City Council Meeting

- Traffic signal at Holland and Main is working.
- Tyrell Murphy has a work anniversary this month, thank him for his service!
- Several developers have come in to talk about residential subdivisions. We are excited about more homes in Farmington.
- Please be understanding if your financial reports don't look exactly like they have in the past. This is all part of that transition period.
- Take a look at the Hwy 170 progress report on the following page.
- Officer Bertorello is healing nicely and may possibly be back to full duty in 6 weeks. We are thankful for his quick recuperation time.
- April 6, 2017 will be the date of our annual Chamber banquet. We are still finalizing detail, I will keep you updated.
- The Farmington Chamber and several sponsors will be holding our second "Lunch for Heroes." It will be on April 25th, in our fire station.
- Mark your calendars for June 8th as the annual Chamber golf tournament. Save the date!!

*"One who gains strength by overcoming obstacles possesses
the only strength which can overcome adversity."*

~ Albert Schweitzer



2049 E. Joyce Blvd.
 Suite 400
 Fayetteville, AR 72703

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www.GarverUSA.com

PROJECT STATUS REPORT

PROJECT: 040683 – Highway 170 Improvements **DATE:** February 7, 2017
 Garver Project No. 14047040

REPORT PERIOD: January 6, 2017 – February 7, 2017

NOTICE TO PROCEED DATE: January 13, 2016

ITEMS COMPLETED THIS REPORT PERIOD:

Task	Description	Action Taken
7.8	Roadway Design and Plans	<ul style="list-style-type: none"> Received comments on pavement design from AHTD on 1/13/2017. Design Criteria approved on 1/13/2017. Resubmitted pavement design for review to AHTD on 1/17/2017. Received comments on pavement design from AHTD on 2/6/2017. Resubmitted pavement design to AHTD on 2/7/2017. Working on addressing comments received on 30% plans for drainage. Modified Vertical Profile for Highway 170 from a 5" overlay to a 2" overlay.

ITEMS TO BE COMPLETED NEXT REPORT PERIOD:

Task	Description	Upcoming Action
7.3	Environmental	<ul style="list-style-type: none"> Continue work on Tier Three Categorical Exclusion (CE) document.
7.8	Roadway Design and Plans	<ul style="list-style-type: none"> Receive approval on pavement design from AHTD.

PROJECT SCHEDULE: 50% Design Deadline will be set upon acceptance by AHTD of resubmitted Pavement Design.

CRITICAL ITEMS / ISSUES TO BE RESOLVED: None.



City of Farmington
372 W. Main st.
P.O. Box 150
Farmington, AR 72730

Fire Department
Chief Mark Cunningham

Phone 479-267-3338
Fax 479-267-3302

January 2017 Monthly Report for Mayor and City Council

The Fire department responded to 91 calls during the month of January and that is above average for the year for runs, but it seems like every January has a lot of runs. The conditions are still dry but we have received very little rain and as a result we have had a lot of fires.

Seems like the weather dictates a lot of things that we do in the fire service and how we do things, if we are having bad weather we deal with a lot of problems of houses destroyed by wind or lightning strikes and if we are having dry weather we have a lot of fires. We have a whole different line of problems if too much rain, we have more swift water rescues and flooding problems. If we have high hot weather we have heat strokes and issues and medical heat related problems. If we are having extreme cold temperatures we have trouble getting to places and hypothermia calls. I say all this just to say that we have become an all hazard department instead of just a fire department, because of this we have to be trained on a lot of different hazards to be able to handle the situations that come our way, and January is the month that we do a lot of this training.

I hope by this meeting to have our year-end report for you but right now all the figures are not in, but when it becomes available you will have it.

Having all these calls have put a strain on our volunteers being able to respond to all of the calls that we are experiencing and if we have to get up in the middle of the night some may not go at all because of lack of sleep. That is why I hope you would keep us in mind to add a couple firefighters so we could have someone around the clock to make calls 24/7.

Thank you as always for your continued support of the fire department;

Mark Cunningham
Fire Chief

Farmington Police Dept.

Offenses for Month 1/2016 and 1/2017

2/1/2017 8:38:40 AM

	<u>2016</u>	<u>2017</u>
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-13-203A(1)	2	0
Breaking or Entering/Vehicle		
5-39-202	2	1
BURGLARY, COMMERCIAL		
5-39-201B(1)	1	0
BURGLARY, RESIDENTIAL		
5-39-201A(1)	1	1
CRIMINAL MISCHIEF - 1ST DEGREE PROPERTY OF ANOTHER VALUE \$500 OR LESS		
5-38-203A(1)	1	0
CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS		
5-38-204(a)(2)	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
5-38-204(a)(1)	2	0
DISORDERLY CONDUCT / UNREASONABLE OR EXCESSIVE BEHAVIOR		
5-71-207A(2)	1	0
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-26-305A(2)	2	1
ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE		
5-27-207	0	1
FAILURE TO APPEAR		
5-54-120	0	10
FAILURE TO PAY FINES & COSTS		
5-4-203	5	13
Flight from Officer/foot		
5-54-125C3d1	0	1
FORGERY		
5-37-201	3	2
FRAUD OR DECEIT TO PROCURE NARCOTIC DRUG - PRESCRIPTION		
20-64-217(1)B	1	0
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN		
5-37-207A(1)	1	1
HARASSING COMMUNICATIONS / TELEPHONE, TELEGRAPH, MAIL, OR ANY WRITTEN FORM		
5-71-209A(1)	0	1
Leaving Scene of Accident/Property Damage		
27-53-102	0	1
POSSESSING INSTRUMENTS OF CRIME		
5-73-102	0	1
POSSESSION OF A CONTROLLED SUBSTANCE SCHEDULE III		

	<u>2016</u>	<u>2017</u>
5-64-419(3)(A)	1	0
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
5-71-212	2	2
PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR		
3-3-203	0	1
SHOPLIFTING \$1,000 OR LESS		
5-36-116	2	0
SUICIDE		
SUICIDE	1	0
TERRORISTIC THREATENING/2nd Degree		
5-13-301(2)A	0	1
THEFT \$1,000 OR LESS - ALL OTHERS		
5-36-103(b)(4)(A)	3	1
THEFT \$1,000 OR LESS - FROM VEHICLE		
5-36-103(b)(4)(A)	2	1
THEFT \$1,000 OR LESS - VEHICLE PARTS AND ACCESSORIES		
5-36-103(b)(4)(A)	0	1
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - ALL OTHERS		
5-36-103(b)(3)(A)	0	1
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - FROM VEHICLE		
5-36-103(b)(3)(A)	0	1
THEFT BY RECEIVING \$1,000 OR LESS		
5-36-106(e)(4)	1	0
THEFT OF PROPERTY - LOST, MISLAID, DELIVERED BY MISTAKE		
5-36-105	0	1
THEFT OF PROPERTY / ALL OTHER		
5-36-103A(1)	0	1
UNATTENDED DEATH/NATURAL CAUSES		
DEATH	0	1
Unlawful Distribution of Sexual Images or Recordings		
5-26-314	9	0
VIOLATION OF A PROTECTION ORDER- MISDEMEANOR		
5-53-134(b)(1)	5	1
Violation of Trash Dumping Ordinance		
5.7	0	1
Totals:	48	49

Farmington Police Dept.

Tickets Issued by Officer and Month for 2017

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Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Brotherton, James	38	0	0	0	0	0	0	0	0	0	0	0	38
Catron, Joshua	22	0	0	0	0	0	0	0	0	0	0	0	22
Collins, John	44	2	0	0	0	0	0	0	0	0	0	0	46
Kimball, Geoffrey	38	0	0	0	0	0	0	0	0	0	0	0	38
Long, Dustin	23	0	0	0	0	0	0	0	0	0	0	0	23
Thompson, Michael	1	0	0	0	0	0	0	0	0	0	0	0	1
Wilbanks, Johnie	14	0	0	0	0	0	0	0	0	0	0	0	14
Totals:	180	2	0	0	0	0	0	0	0	0	0	0	182

Permit Report

01/01/2017 - 01/31/2017

Permit #	Permit Date	Site Address	Permit Type	Type of Building	Description of Work	Contractor	Material & Labor	Total Fees
1458	1/31/2017	215 Old Farmington	Mechanical	Residential	HVAC changeout	Morrow Heat and Air	2,600	\$25.00
1457	1/30/2017	509 Waterfalls Ct	Electric	Residential	Electric for new house	Power Electric	4,000	\$30.00
1456	1/30/2017	11092 Garland McKee	Mechanical	Residential	HVAC for new house	Comfort Heat and Air	7,000	\$45.00
1455	1/30/2017	2 Rainsong	Electric	Multi-Family	Electric for new duplex	A & L Electric	8,000	\$50.00
1454	1/30/2017	441 Driftwood	Electric	Residential	Electric for new house	A & L Electric	13,000	\$75.00
1453	1/30/2017	391 Waterfalls	Mechanical	Residential	HVAC for new house	Snowman Heating and cooling	8,500	\$55.00
1452	1/25/2017	2 Rainsong	Plumbing/Gas	Multi-Family	Plumbing for new duplex	Jerry's Plumbing	12,000	\$70.00
1451	1/25/2017	166 Birchfield	Electric	Residential	Electric for fire damaged house	Craines Electric	3,000	\$25.00
1450	1/23/2017	166 Birchfield	Building	Residential	Repair fire damage	Northwest Restoration	160,000	\$640.00
1449	1/20/2017	441 Driftwood	Building	Residential	New House	Pick-It Construction	416,000	\$1,408.00
1448	1/17/2017	152 Wolfdale	Electric	Residential	Adding 3 phase service	Mel's Electric	1,200	\$20.00
1447	1/16/2017	245 Broadway	Mechanical	Multi-Family	Mechanical for new duplex	Kimbel Mechanical	10,000	\$60.00
1446	1/16/2017	11204 N Appleby	Mechanical	Residential	HVAC for new shop	ABS Heating and Air	7,500	\$50.00

1445	1/16/2017	245 Broadway	Electric	Multi-Family	Electrical for new duplex	Kimbel Mechanical	10,000	\$60.00
1444	1/16/2017	245 Broadway	Plumbing/Gas	Multi-Family	Plumbing for new duplex	Kimbel Mechanical	15,000	\$85.00
1443	1/13/2017	95 Southwinds, Suite 3	Sign	Commercial	Temporary sign for Mirror		0	\$18.00
1442	1/6/2017	89 Main	Sign	Commercial	New sign		0	\$36.00
1441	1/5/2017	175 Main	Plumbing/Gas	Commercial	New gas line to heater	owner	50	\$20.00
1440	1/5/2017	113 N Holland	Electric	Commercial	New lights for intersection	Liberty Electric	1,500	\$20.00
1439	1/5/2017	2 Rainsong	Building	Multi-Family	New Duplex	Gerit Construction	357,000	\$1,231.00
1438	1/5/2017	509 Waterfalls Ct	Mechanical	Residential	HVAC for new house	Air Control	10,000	\$60.00
1437	1/4/2017	332 Claybrook	Electric	Residential	Electric for new house	Lonestar Electric	5,500	\$40.00
1436	1/4/2017	343 Waterfalls	Electric	Residential	Electric for new house	Lonestar Electric	5,500	\$40.00
								\$4,163.00

Total Records: 23

2/1/2017

Library
Circulation and Patron Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2017												
Total Circulation	4,294											
YTD Circulation	4,294											
Hold Satisfied	809											
YTD Hold Satisfied	809											
PAC Logins	869											
YTD PAC Logins	869											
New Cardholders	39											
YTD New Cardholders	39											
2016												
Total Circulation	4,587	4,346	5,076	4,400	4,170	5,537	5,108	4,696	4,353	4,521	4,410	4,338
YTD Circulation	4,587	8,933	14,009	18,409	22,579	28,116	33,224	37,920	42,273	46,794	51,204	55,542
Hold Satisfied	830	744	944	833	715	854	766	816	786	918	812	796
YTD Hold Satisfied	830	1,574	2,518	3,351	4,066	4,920	5,686	6,502	7,288	8,206	9,018	9,814
PAC Logins	862	901	972	797	893	767	798	756	663	776	737	793
YTD PAC Logins	862	1,763	2,735	3,532	4,425	5,192	5,990	6,746	7,409	8,185	8,922	9,715
New Cardholders	38	26	33	44	35	57	25	30	36	30	20	24
YTD New Cardholders	38	64	97	141	176	233	258	288	324	354	374	398

Library
Computer Use

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017												
Early Literacy Station Users	95											
YTD Early Literacy Station Users	95											
Users	314											
YTD Users	314											
Device Checkout	0											
YTD Device Checkout	0											
2016												
Early Literacy Station Users	51	50	78	59	75	97	89	96	56	87	94	63
YTD Early Literacy Station Users	51	101	179	238	313	410	499	595	651	738	832	895
Users	321	334	343	322	313	319	327	443	358	284	286	275
YTD Users	321	655	998	1,320	1,633	1,952	2,279	2,722	3,080	3,364	3,650	3,925
Device Checkout	1	0	1	0	0	1	0	0	0	0	0	0
YTD Device Checkout	1	1	2	2	2	3	3	3	3	3	3	3

Library
Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017												
Color Print Services	53											
YTD Color Print Services	53											
Copy/Print Services	1,205											
YTD Copy/Print Services	1,205											
Fax Services	38											
YTD Fax Services	38											
Notary Services	9											
YTD Notary Services	9											
Reference Transactions	189											
YTD Reference Transactions	189											
Scanning Services	18											
YTD Scanning Services	18											
Staff Supervised Volunteer Hours	46											
YTD Staff Supervised Volunteer Hours	46											
Test Proctor	0											
YTD Test Proctor	0											
2016												
Color Print Services	n/a	4	30	79	27	28	37	21	15	52	11	12
YTD Color Print Services	n/a	4	34	113	140	168	205	226	241	293	304	316
Copy/Print Services	1,159	1,464	1,596	1,679	2,145	1,294	1,702	1,739	1,546	1,586	1,167	1,615
YTD Copy/Print Services	1,159	2,623	4,219	5,898	8,043	9,337	11,039	12,778	14,324	15,910	17,077	18,692
Fax Services	15	40	42	26	36	34	27	36	48	26	30	22
YTD Fax Services	15	55	97	123	159	193	220	256	304	330	360	382
Notary Services	4	7	5	8	3	3	5	2	3	4	3	1
YTD Notary Services	4	11	16	24	27	30	35	37	40	44	47	48
Reference Transactions	154	285	350	284	270	324	327	282	266	187	209	155
YTD Reference Transactions	154	439	789	1,073	1,343	1,667	1,994	2,276	2,542	2,729	2,938	3,103
Scanning Services	n/a	2	13	5	30	19	13	35	20	18	10	13
YTD Scanning Services	n/a	2	15	20	50	69	82	117	137	155	165	178
Staff Supervised Volunteer Hours	54	49	41	66	14	10	13	19	46	67	29	24
YTD Staff Supervised Volunteer Hours	54	103	144	210	224	234	247	266	312	379	408	432
Test Proctor	0	0	0	0	0	1	0	0	1	2	0	1
YTD Test Proctor	0	0	0	0	0	1	1	1	2	4	4	5

Library
Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2017 Visits	2,431											
YTD Visits	2,431											
2016 Visits	2,458	2,778	2,996	2,596	2,640	3,027	2,649	2,779	2,647	2,869	2,517	2,322
YTD Visits	2,458	5,236	8,232	10,828	13,468	16,495	19,144	21,923	24,570	27,439	29,956	32,278